



Touring Annual Service Check Sheet

Wheel bolt torque should be re-checked after 30 miles and before EVERY TRIP

Approved Workshop Name & Address

Job Reference/Date

Customer Name _____ Make & Model _____ CRiS/Vin Number _____

Chassis & Running Gear (Technicians Handbook Section 2)	P	F	N/A	R
Coupling head				
Ball acting stabiliser				
Coupling head gaiter				
Breakaway cable & clip				
Drawbar				
Corner steadies				
Spare wheel carrier (if fitted)				
Jockey wheel				
Chassis				
Braking system				
Wheels & tyres				
Suspension & axle				
Handbrake mechanism				
Testing Service Technician Name:				

Electrical System (Technicians Handbook Section 3)	P	F	N/A	R
13 pin/7 pin plugs, cables & storage position				
Road lights & reflectors				
Leisure battery (if fitted)				
Battery compartment				
230V & 12V fridge operation				
Interior lighting & equipment				
Awning light				
Wiring on ELV circuits (visual)				
LV inlet plug & extension lead				
Earth bonding continuity test				
230V consumer unit load test RCD				
230V sockets				
Charge voltage				
Check operation of all 230V appliances, fans & luminaries				
Check all aftermarket items				
Testing Service Technician Name:				

LPG Gas System (Technicians Handbook Section 4) (Gas appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework & manifold				
Carry out gas tightness check				
Appliances – check operation of all gas appliances fitted including FFD’s				
Security of gas cylinder(s)				
Ensure all gas dispersal vents are clear				
Testing Service Technicians Name:				

Water System (Technicians Handbook Section 5.6 & 5.7)	P	F	N/A	R
Water pump & pressure switch/microswitches				
Taps, valves, pipes & tank (if fitted)				
Water inlets				
Waste system				
Toilet				

Bodywork (Technicians Handbook Section 5)	P	F	N/A	R
Doors & windows				
General roof condition				
External sealants & bonded joints condition				
Roof straps (if applicable)				
Grab handles				
Number plate – check it is marked: BS AU 145d or BS AU 145 (mandatory since 1973) & check security/legibility				
Floor				
Furniture				
Blinds & fly screens				
Rising roof (if applicable)				
Damp test – carry out & note reading on separate damp report sheet				

Ventilation (Technicians Handbook Section 5.4)	P	F	N/A	R
Fixed ventilation (low & high levels)				
Roof lights				

Fire & Safety (Technicians Handbook Section 5.5)	P	F	N/A	R
Press test button on smoke alarm to test electrical circuitry & sound alarm (if fitted)				
Press test button on CO alarm to test electrical circuitry & sound alarm (if fitted)				
If a fire extinguisher is fitted, check security of its housing (see below)				

Smoke and/or carbon monoxide alarm(s) if fitted: _____

Smoke alarm expiry date (if visible) _____ Carbon monoxide alarm expiry date (if visible) _____

Fire extinguisher expiry date _____

Important – All appliances are tested for operation only. This does not confirm that they are working to the prescribed standard. Additional servicing may be required for warranty purposes/products (e.g. fridge)



Touring Annual Service Finalisation and Observation Report

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Approved Workshop Name & Address

Customer Name

Make & Model

CRIS/Vin Number

Service Information/Additional Work & Observations	Repaired

EICR Offered Yes / No / N/A

Wheel Bolt Torque Checked Torque Setting NM

Signature	
Name	
Double Check Signature <i>(if possible)</i>	
Name	

Tyres	N/S/F	N/S/R	O/S/F	O/S/R	Spare
Tyre age*					
Tyre pressure <i>PSI or BAR</i>					
Tyre tread depth <i>(mm)</i>					

*Recommended replacement if over 5 years old and never use beyond 7 years old.

- Gas turned off
- Roof lights latched
- Windows locked
- All cupboards closed/latched
- Exterior lockers locked
- Exterior door locked
- Lights turned off
- Water pump turned off
- 12V/main power switch turned off
- Old parts left in tourer (if suitable)
- All protective coverings removed
- Service book stamped & ready for collection

Battery rest voltage	
RCD test times	1x Δn
	5x Δn
Earth Bond Continuity Test	Chassis Ω
	Gas Ω

Charger voltage	
Gas hose expiry/manufacture date	

This service report only relates to the condition of the above-mentioned tourer at the time of completion of the service. It should not be regarded as evidence of the condition of the items at any other time.

Service Technician Name		Signature	
Customer Signature		Date	

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